

LIST OF REQUIREMENTS FOR FAIRS AND EVENTS INVOLVING MACHINERY AND THE USE OF CHEMICAL SUBSTANCES

(Note: This checklist is applicable to machines that perform demonstrations and use/storage/display and marketing of chemical substances.)



This list is designed as support material for you to verify compliance with the requirements applicable to activities related to machinery demonstrations or commissioning and the use/storage/exhibition and marketing of chemical substances, which may be carried out at the CORFERIAS fairgrounds and its complementary areas, in accordance with the provisions of Law 9 of 1979, other applicable health regulations and the results of the technical meetings held with the support of the District Health Secretariat for the health surveillance of the premises.

Please note that all regulations that update or repeal the rules mentioned here and other applicable regulations, even if not listed in this document, will be subject to compliance during the fair or event, and it will be your responsibility to review and monitor them.

ASPECTS TO VERIFY

DOCUMENTS

(Demonstration of Machinery, Chemical Substances)

It has the machine's technical sheets (digital or physical) in Spanish, which must include usage and safety recommendations.

Exhibitors must have available (digital or physical) the safety data sheets for the chemical substances stored or used for the operation or maintenance of any machinery, exhibit, and/or merchandise. These documents must be in Spanish and contain the 16 aspects defined by the Globally Harmonized System, which was adopted for Colombia through Decree 1496 of 2018. This regulation also establishes that manufacturers or importers must provide them.

INSTALLATIONS

Please note that operating machines cannot be placed on absorbent surfaces (mats). Therefore, a rigid floor made of sanitary, smooth, non-porous, non-absorbent material must be provided. If this floor cannot support the weight of the machine, a PVC or plastic mat may be used.

If the machine generates any type of emissions during or after the demonstration, always request a location near a site with adequate natural ventilation from the Corferias sales department. If this is not possible, the machine must have a mechanism that allows for the extraction of emissions and ventilation in the area where the machine is located.

Chemical substances must be stored inside the stand and in the exhibitors' warehouse on rigid surfaces and floors that are easy to clean and disinfect, labelled and separated at all times from any type of food or drink, such as water, packaged foods, coffee, sweets, etc. Regarding walls and ceilings

A spill kit suitable for the chemical being handled during the trade show or event must be available at the exhibitor's booth or warehouse, in accordance with the recommendations given in the safety data sheet.

| SAFETY MEASURES IN THE WORK AREA |
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| When demonstrating the machine, it's important to establish a safety zone to prevent visitors from accessing it and causing an accident. |
| Machines must have all the necessary protective elements to prevent accidents during handling, such as safety devices and guards. |
| You must have a fire extinguisher available throughout the fair/event, depending on the type of substance to be used or exhibited, in accordance with the recommendations given in the safety data sheet. |
| INTEGRAL SOLID WASTE MANAGEMENT |
| Please note that the exhibitor is responsible for the proper disposal of chemical and machine waste. These may not be disposed of within the exhibition grounds. |
| MACHINE OPERATORS AND CHEMICAL HANDLER |
| They must always have appropriate personal protective equipment to operate the machine and/or handle chemicals, according to the safety information provided. Should visitors need to manipulate the machine under any circumstances, they must be provided with the same equipment. |
| The operator must demonstrate knowledge of the technical data sheet and be trained in the operation and/or demonstration of the machine or equipment, as well as in the handling of the chemical substances to be used, displayed, or marketed. |
| FOOD HANDLING INSIDE THE STAND |
| Dear exhibitor, please remember that it is VERY IMPORTANT that if you have demonstrations of machinery or chemical substances within your stand and you plan to offer your visitors any type of food or drink (e.g. wine, aged cheeses, peanuts, sweets, bottled water, red wine or coffee, etc.), it is necessary that you separate them so that they do not come into contact at any time (stand - exhibitor cellar). For other applicable requirements for food handling such as documentation, drinking water points, floors, among others, please consult the attached list of requirements. |
| SAFETY MEASURES IN WORK AREAS |
| Appropriate Personal Protective Equipment (PPE) is selected and used, based on the risk, characteristics, and frequency of use, and is listed in the stand's biosafety manual. |
| DEFINITIONS |
| Substance: is a chemical element and all its components in its natural state or obtained through any production process. |
| Label: A set of written, printed, or graphic information elements relating to a hazardous product. |
| REGULATIONS |
| For more information on the requirements, you can consult the following current regulations: |
| The Globally Harmonized System, which was adopted for Colombia by Decree 1496 of 2018. |
| http://es.presidencia.gov.co/normativa/normativa/DECRETO%201496%20DEL%2006%20DE%20AGOSTO%20DE%202018.pdf |